

EXCLUSIVE BROKER INFORMATION

SALES & MARKETING ASSETS:

Visit the Broker Portal to access digital copies of the price list, incentives, commission details, brochure, floor plans and the digital worksheet submission form:

BROKER PORTAL

www.universalcitycondos.ca/broker-portal

Password: Your 7 Digit RECO Number

Commission:

5% Commission

Please note the Deposit drop off location address and hours:

The Grand at Universal City Sales Office 1235 Bayly St. Unit #9, Pickering Monday to Thursday 12- 6PM Saturday - Sunday 12-5PM

Note: 1st Cheque is required to be a bank draft

Cheques Payable to: FRIEDMAN LAW PROFESSIONAL CORPORATION, IN TRUST

- Please ensure the following information is included on the memo of each of the Deposit Cheques: <u>The Grand, Unit Number, and Deposit Number</u>
- 2. No realtor cheques will be accepted on behalf of purchaser clients. ALL cheques submitted must be in the name of the Purchaser(s).
- 3. Cheques in a family member's name require identification verification.

WORKSHEET SUBMISSION

Worksheets can be submitted online or in person at our sales office

GENERAL RULES:

- Initial Bank Draft are to be provide prior to the Agreement of Purchase and Sale to be sent for signing.
- Must submit 2 pieces of valid government issued ID, 1 ID must show Canadian status (Health Cards and Expired ID's will not be accepted).
- Once cheques are received, and ID verification has been completed, the agreement will be prepared and sent to both you and your client for signing via DocuSign







- Mortgage pre-approvals must be provided within 10 days of signing
- All purchases with corporations require a natural person on the Agreement of Purchase and Sale.
- If Government Issued ID does not contain purchaser address, proof of address is required.
- The initial deposit cheque must be a certified cheque
- Maximum of ONE unit per purchaser.
- POA purchases will not be permitted.
- There will be absolutely no name deletions once the Agreement of Purchase and Sale has been signed.
- The Broker Co-operation Agreement will be signed once the sale has gone firm, all deposit cheques have been received, and an acceptable mortgage approval is provided. Mortgage approvals will be verified with the Lender. Please speak to sales representative for more information regarding mortgage requirements.
- Should your clients miss the Signing Appointment Window assigned to them the unit will be automatically released from your Worksheet allocation and be re-allocated to the next Worksheet in que.
- Agents will NOT be allowed to work in the parking lot. Once you arrive for the day you
 must register with our front desk and find a spot inside the sales office. You must instruct
 your clients to arrive and go straight to reception, register and notify our staff which
 Realtor their appointment is with. Our staff will then escort them over to you and your
 team. This is applicable on both Open House days as well as Signing days.



